

Instructor: \_\_\_\_\_

Section: \_\_\_\_\_

This handout details the policies and grading standards governing this course.

### Who should take MTH 030

- MTH 30 is intended for students who are majoring in STEM disciplines, **(science, technology, engineering, mathematics, computer science), business, psychology or education (SLS)**. Liberal arts majors do not need to take MTH 030 and should see a math advisor to register for the right course. Some Nursing students ( who are not college-ready in mathematics and have a low p-score) may need to take MTH 030 before taking MTH 113 (see a Math advisor).
- MTH 030 is a pre-requisite for (MTH 121, needed for Business students), (MTH 122, needed for Psychology majors) or (MTH 123, needed for students majoring in STEM disciplines, Computer Science, Business, Psychology and SLS majors)
- Many students are eligible to take MTH 35 simultaneously with MTH 123 instead of taking MTH 30 and MTH 123 sequentially.

You are eligible to do this if

- You received an S grade in MTH 020.
- Or you satisfied CUNY college-readiness in Math requirement upon entering CSI, by any criterion such as Regent Scores, SAT/ACT scores, etc. and have a high-school GPA at least 80, then you are eligible to do MTH 35 simultaneously with MTH 123 instead of taking MTH 30 and MTH 123 sequentially
- Or if you did not satisfy CUNY college readiness in Math requirement but have a p-score  $\geq 75$ , then you are eligible to do MTH 35 simultaneously with MTH 123 instead of taking MTH 30 and MTH 123 sequentially

**Note that if you received a P in MTH 020, then you have to take MTH 030 before you can take MTH 121, MTH 122 or MTH 123.**

- If you have any questions with regard to your placement, please contact the math advisor Anthony Conte in room 1S-223, or call 718-982-3619, or send an email at [Anthony.conte@csi.cuny.edu](mailto:Anthony.conte@csi.cuny.edu).

INTERMEDIATE ALGEBRA – Spring 2022

**Who can enroll in MTH 030**

The student must be either **college-ready in Mathematics** (see criteria for CUNY college readiness at <https://www.cuny.edu/academics/testing/testing-faqs/> or have a **p-score of at least 60**.

You are **exempt from MTH 030** if

- You are college-ready in Mathematics and have a high school GPA of  $\geq 85$
- Or if you are not college ready and have a p score of  $\geq 80$

**COURSE MATERIALS**

- **Calculator** (No graphing or programmable calculators are allowed. Cell phones, laptops, tablets, or other devices may NOT be used as calculators)
- **MyMathLab Student Access Kit which includes e-textbook,** Intermediate Algebra\_by George Woodbury, 1<sup>st</sup> edition. Students will be given the course ID by their instructor. This is a mandatory component of the course for Spring 2022.
  - You can buy the MyMathLab Student Access Kit at the CSI bookstore or at Pearson. You can then register for MyMathLab at [www.mymathlab.com](http://www.mymathlab.com). Your instructor will give you a handout of registration instructions.
  - **WARNING:** The Pearson Educational Corp. (publisher of MyMathLab) does not guarantee any MyMathLab Student Access Kit that is not purchased from their website, listed above, or from the college bookstore. If you purchase an Access Kit through another website and it turns out to be invalid or already used by another person in a previous semester, you have to seek a refund or replacement from the seller, not from Pearson Corp. or CSI.
  - **\*\*IMPORTANT :** If you decide to buy a used book from friend or online source, please be aware that **used books do not include the MyMathLab Student Access Kit** because the access code number cannot be reused by another person. **Note that a CD with the title “Pass the Test” is bound into the front of the textbook; this CD is NOT the MyMathLab Student Access Kit!**
  - Copies of the textbook are on Reserve in the library, but you must buy your own MyMathLab Student Access Kit.

INTERMEDIATE ALGEBRA – Spring 2022

You will receive the following materials from your Instructor:

- **Course Outline (syllabus).**
- **Course Orientation.**
- **Instructions for registering on MyMathLab**

**ALL other materials such as Review Sheets can be printed from the following website:**

<https://www.math.csi.cuny.edu/Courses/Remediation/Mth030/>

### **ATTENDANCE**

- CSI policy on attendance states that “**students are expected to attend all sessions.**” A student with **more than seven hours** of unexcused absences (in a course meeting four hours per week) will be given a grade of **WU** (Withdrawn Unofficially), subject to the discretion of the instructor. Per Department of Mathematics guidelines, an absence may be excused if it is due to a **documented** illness, accident, or other severe personal problem. An **unexcused lateness counts as one-half an absence.**
- All students should purchase access codes to MyMathLab with the e-book to be able to take MTH 030 in the Spring 2022.

### **BEHAVIOR**

- **No cell phones or beepers are permitted to be on in the classroom** unless a student has an emergency and speaks to the instructor at the beginning of class.
- **Inappropriate behavior in the classroom will not be tolerated.** Any ongoing rude or disruptive behavior in the classroom will be reported to the administration of the department or the College and **appropriate disciplinary action will be taken.**

### **CLASS EXAMS**

- There will be **four one-hour exams** and a **two-hour departmental final exam** during final exam week.
- **No make-up exams are usually permitted.** With a really valid reason, make-up exams may be arranged with the instructor but they are at the discretion of the instructor. If a make-up exam is allowed, it must be completed before the regular exam has been returned to the rest of the class.

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**HOMEWORK : It is mandatory to do the homework regularly and on time before the respective exam. After this the HW on the material tested on the exam will be closed. It may be reopened by your instructor at the end of the semester for the final review.**

- The software program **MyMathLab** is required for your online homework which is part of the course grade. Your instructor will check your homework on the day of each in class exam and if you do 70% of the homework pertaining to that exam by that date then your instructor will add 5 points to your exam score.
- The homework assignment for each class lecture (see your Course Outline). They will be graded online. Your homework (and/or the quiz) average is a single score that will count as a part of your course grade. (See the following section on “Course Grade.”)
- You should keep track of your homework scores. Your instructor will explain to you how to do this.
- Homework assignments in MyMathLab will be “closed” after each exam.
- Homework assignments may be completed on your personal computer at home or at computer labs on campus (1L-202, 1L-212, 1C-213, 3N-217).
- It will be useful to work out the homework in a note book, so that you can study the problems before the exams.
- Free tutoring help will be available in tutoring centers in 1S-214 (Math Department Tutoring Center; call 718-982-3602 for information), and 1L-117 (Center for Academic Student Assistance; call 718-982-3963 for information)

**COURSE GRADE**

Before assigning the course grade, instructors will calculate the overall course average (in percent) as follows:

- There are five scores a student will receive for the in-class work
  1. Exam 1: score range: 0 –100 points
  2. Exam 2: score range: 0 –100 points
  3. Exam 3: score range: 0 –100 points
  4. Exam 4: score range: 0 –100 points
  5. MyMathLab Homework ( and /or quiz) grade: Score range: 0 –100 points

**The homework score if higher can be used to replace the lowest test score.** In particular, the lowest score among the above 5 scores will be dropped.

- **Step 1: The in-class average (percent) will be calculated as follows:**  
$$\frac{\text{sum of the above 4 remaining scores (after the 5<sup>th</sup> one is dropped)}}{4}$$
- **Step 2: The overall course average (percent) will be calculated as follows:**  
$$0.65 \times (\text{the percent in-class average, as calculated in Step 1})$$
  
$$+ 0.35 \times (\text{the percent score on the final exam})$$

- **The overall course average (in percent) as calculated in Step 2 will be used to assign the letter grade.**

The only grades given in this course are the following:

- **P = 70% or better overall course average and a 55% or better score on the Final exam.**
- **INC** = Incomplete grades are granted only to students (with an current average of 70% or better) in the event of emergency circumstances that prevent them from completing the requirements of the course. Documentation must be provided and is subject to verification by the department.
- **F =** Overall course average below 70% or a score less than 55% on the Final exam.
- **WU =** Students who attended a minimum of one class, completely stopped attending at any time before the final exam week, and did not officially withdraw. It should never be given in place of an 'F' grade.